QUOTE RESCUE | FICTIONAL SAMPLE

A clearer quote. Better follow-up.

Example: Kitchen tap replacement quotation, $650.

What you can do now

Send a friendly follow-up. Ask if the customer has any questions or would like to proceed.

Message you can send:

Hi, just checking you received my quote for the kitchen tap replacement. Happy to explain what's included or answer any questions. If you'd like to go ahead, reply here and I'll confirm when I can do the work. Thanks!

For your future quotes

1. Tell the customer what to do next.

For your next quote, tell them how to accept it.

Example wording

"If you would like to go ahead, reply here and I will confirm the available dates."

2. Tell the customer when you can confirm a date.

For your next quote, explain when you can confirm availability. Don't promise an unconfirmed date.

3. Explain what happens if extra work is needed.

For your next quote, explain that you'll discuss extra work and ask for approval before charging for it. Only promise what you can deliver.

What this review cannot tell you

A quote alone cannot tell us why a customer did not respond. These are communication improvements, not a guarantee of work.

Build a stronger, more competitive business

Book a free 15-minute business call

Communication review only — not pricing, legal or technical advice.